

Crime Scene Technician Job Description

Duties and Responsibilities:

- Responsible for searching suspects' fingerprints
- Lifts and collect fingerprints using powders and chemicals, as well as process and analyze fingerprints
- Responsible for collecting physical evidence, including bodily fluids and weapons
- Responsible for creating crime scene sketches
- Masters stamps records classified by other technicians, and reviews classifications for errors
- Communicates findings from the analysis of physical evidence
- Ensures to complete supplemental reports for action in each case
- Processes and stores submitted evidence
- Delivers DNA/Print evidence to appropriate laboratories by hand
- Generates disposition tracers, destruction orders, and pulls items for destruction
- Undertakes property room audits
- Gives courtroom testimony as an expert witness on fingerprint charts and evidence
- Provides DA's Office consultations and autopsy attendance
- Receives, processes, and forward fingerprints cards of arrestees and applicants; and assists in maintaining departmental fingerprint file
- Responsible for evaluating reports from investigators' manual and computer files
- Confers with investigators and prosecutors
- Assists in Instructing and training police and laboratory personnel in the use of fingerprint, photographic, and crime scene equipment and procedures.

Crime Scene Technician Requirements – Skills, Knowledge, and Abilities

- Education: They require a minimum of High School Diploma or GED plus a combination of training and experience; but an Associate degree or vocational technical degree or specialized training that is equivalent to satisfactory completion of two (2) years of college education is preferred
- Certification: Crime Scene Technician Certification is preferred, or the ability to obtain it with one (1) year from date
- Knowledge: crime scene technicians must be knowledgeable of federal, state, and local laws as well as legal procedures. A military or law enforcement experience is an advantage
- It is essential that they possess knowledge of modern police identification techniques, police photography, human relations and local law enforcement practices, policies and procedures
- It is also required that they possess knowledge of proper methods of collecting, handling, and processing evidence. They must possess a strong scientific acumen and working knowledge of the various evidence-gathering chemicals and devices to work as a crime scene technician
- Communication skills: They require verbal and written communications abilities to communicate and interact with supervisors, elected officials, employees, members of the public, and all other significant groups involved in a case
- Technology skills: They should have advance knowledge in the use of scientific software, design software, photo imaging software, and databases
- Strong organizational skills: It is important that they are able to effectively manage time and prioritize assignments/tasks in performing their job
- Analytical skills: They must have the ability to survey a crime scene, and formulate theories on how the different pieces of evidence work together to unravel a crime and follow-up on key details
- Poise: It is essential that they have the ability to work in a variety of unpleasant and sometimes gruesome environments, such as the scene of a car crash, homicide or other assault that may involve a victim of any age. They must display poise under pressure and must be able to remain calm and focused on evidence-gathering, even while working around a horrific situation

- The ability to work independently: Crime scene technicians must be able to work without supervision and exercise independent judgment in handling issues
- Attention to detail: They must also pay meticulous attention to detail in analyzing and processing crime evidence
- Flexibility: They must be willing to work a rotating schedule, including evenings, weekends, and on-call hours
- Critical thinking and problem-solving abilities: They must have the ability to put together pieces of evidence and testimony to develop stories based on their interpretation of evidence in solving crime puzzles.